



# INUIT SERVICES INCORPORATED

A SUBSIDIARY OF BERING STRAITS NATIVE CORPORATION

## OPEN POSITION DESCRIPTION

**Title:** Custodian/Final Building Clean up Laborer  
**Company :** Inuit Services, Inc.  
**Job Type :** Full Time /Temporary  
**Career Level :** Experienced (Non-Manager)  
**Location :** Nome, Alaska  
**Education :** High School or equivalent  
**Category :** Maintenance/Cleanup

### Primary Function:

Inuit Services is seeking a Custodian/Final Building Clean up Laborer to perform the final building cleanup on the Norton Sound Regional Hospital.

### Essential Duties & Responsibilities :

- Sweeps, mops or scrubs floors.
- Dust walls, baseboard, fixtures, cabinets and other appliances.
- Cleaning of mechanical and electrical equipment.
- Removes chips, trash and other refuse.
- Dusts equipment or fixtures.
- Cleans restrooms.
- Maintains a clean safe jobsite.
- Keep work areas supplied with materials and clear of debris.
- Perform other related duties as required.

### Job Requirements :

- High School Diploma or equivalent General Educational Development (GED) Certificate.
- Must live in Nome for the duration of the final clean up portion of the contract.
- Must have at least one (1) year of construction final clean up or custodial experience; OR Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.
- Ability to read and write; ability to perform basic math calculations involving addition, subtraction, multiplication and division.
- Good motor coordination, finger and manual dexterity and physical ability to perform all of the essential functions of the job.
- Skilled in operation simple hand power tools.
- Injury exposure could be cuts and bruises; considerable physical effort of hands and arms required.
- Must work in overhead structures and around and beneath structures.  
Must have knowledge of acceptable custodial services including occupational safety and health regulations.
- Must have the ability to communicate both orally and writing with internal and external co-workers.
- Must be able to determine the kind of tools and equipment needed to complete each task assignment.

**Inuit Services, Inc.**

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- Must be comfortable with high intensity work environment.
- Must have an Alaska Driver's License

**Working Environment / Physical Activities :**

This position requires the ability to maneuver around maintenance sites, see, hear, and verbally communicate with co-workers. Essential and marginal functions may require maintaining physical condition necessary for sitting, walking or standing, lifting, pushing, pulling, twisting, throwing, reaching, squatting, stretching, bending for prolonged periods of time; at times lift and carry as much as 50 pounds; near visual acuity to review written documentation; ability to hear and understand speech at normal room levels.

Bering Straits Native Corporation and Subsidiaries are Equal Opportunity Employers. Preference will be given to BSNC Shareholders and Alaska Natives in accordance with Title 43 US Code 162(g) and Title 42 US Code 20003-(i). Drug free workplace.

We participate in the E-Verify Employment Verification Program.

To apply, please go to [www.beringstraits.com](http://www.beringstraits.com)