



**Fisheries Advocate**

<b>Department:</b> Administration	<b>Reports To:</b> Executive Director	<b>Status:</b> Regular; Full Time
<b>Location:</b> Nome	<b>FLSA:</b> Non-Exempt	<b>Pay Range:</b> 10, 11, 12 \$33.90/hour+ DOE

**Purpose of Position**

Under limited supervision, responsible for the planning, implementation and management of the NEC’s Fisheries Advocate Program, ensuring compliance with project and grant requirements.

Uphold the organization’s mission, and corporate values as well as demonstrate understanding of and compliance with organization’s policies and procedures.

**Essential Functions**

1. Monitor regional fish populations, trends, issues, federal and state regulations, statutes, and policies related to fisheries management.
2. Conduct analysis and prepare position papers, comment letters and testimony to advocate in the best interest of Tribal members and fish populations.
3. Conduct timely review of technical and policy documents about changes that may impact the region’s fisheries (e.g., review and comment on environmental impact statements, environmental assessments, other policy, and management proposals, etc.).
4. Maintain awareness of key groups, their purpose, roles, responsibilities, and activities in relation to fisheries issues.
5. Recommend actions to the Nome Eskimo Community Tribal Council and partners (e.g., Kawerak, other Bering Strait region Tribes).
6. Collaborate with Kawerak staff (e.g., Fisheries Biologist, Social Science Program, Subsistence Program), where appropriate.
7. Conduct outreach and engagement; share information and opportunities for participation in fisheries related processes and events with NEC Tribal members and other region Tribes.
8. Represent Nome Eskimo Community at meetings, conferences, symposia, and other events related to region fisheries and be prepared to provide comments to effect positive changes. Facilitate Tribal member participation.
9. Establish and maintain positive, professional working relationships and collaborations with other Tribes, Tribal organizations, other non-governmental organizations, and state, federal and international agency staff involved in decisions regarding fisheries management.
10. Advocate for agencies to conduct and fund fisheries research that addresses Tribal goals and research questions, Tribally led, or co-led, and which includes Traditional Knowledge and Tribal perspectives.
11. Aid in seeking funds to address research, programs, and infrastructure needs in the region.
12. Other duties as assigned by the Executive Director.

**Personal Traits:**

Employees of Nome Eskimo Community are expected to promote the organization's mission and vision. Employees are expected to demonstrate integrity, professionalism, accountability, cooperation with and consideration of others.

**Qualifications:**

1. Bachelor's degree in biology, natural sciences, or related field plus two years or responsible work experience in analytical research and advocacy for an organization.
2. Must possess effective writing and public speaking skills.
3. Knowledge of federal and state laws regarding fisheries management.
4. Knowledge of Bering Strait region cultures and traditions, including subsistence resources and subsistence way of life.
5. Ability to work positively with public, Tribes, non-profits, and state and federal agencies.
6. Strong organizational skills required. Ability to work with minimum supervision.
7. Must be willing and able to travel.
8. Computer and keyboarding skills required. Knowledge of Microsoft Word, Windows and Internet skills preferred.

**Additional Requirements or Credentials:**

- Must have a valid Alaska Driver's License

**Physical Requirements and Working Conditions:**

- Must be able to lift at least 50 pounds
- Work is conducted in a standard office environment, with seasonal outside work in the field.
- May be required to work outside the traditional work schedule occasionally
- Use hands and arms to operate office or field equipment
- Sit more than half the workday, view electronic monitors for prolonged periods of time
- Stand and/or walk less than half the workday, ability to bend, stretch, twist, crouch and/or reach
- Limited travel is required

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. But this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

When possible, NEC will extend a Hiring Preference for employment to Alaskan Natives and Native Americans in accordance with section 7 (b) of Public Law 93-638, the Indian Self-Determination Act. NEC is also a drug free workplace. When required, applicants may be required to pass a criminal history check. Applicants that do not pass pre-employment requirements will not be considered.